

EXHIBIT RESERVATION

FIRM/AGENCY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE:() _____

CONTACT PERSON: _____

PRINCIPAL PRODUCTS TO BE DISPLAYED:

I require _____ (number of) electrical outlets.

The exhibitor agrees to abide by all exhibit terms, conditions and the regulations outlined in the enclosed prospectus. Please complete and return no later than, September 1, 2000.

SIGNATURE: _____

NAME: (PRINT OR TYPE) _____

TITLE: _____

NonProfit - \$100

For Profit - \$200

Enclosed is our check for \$ _____

MAKE CHECK PAYABLE TO: OHIO WELFARE CONFERENCE

Send check by to: Ohio Welfare Conference
Cynthia Goodrum
Cuyahoga Work & Training
5398 ½ Northfield Road
Maple Heights, Ohio 44137

The Ohio Welfare Conference reserves the right to make final approval on exhibits.

EXHIBIT ASSIGNMENTS

Each exhibitor will be supplied with a six (6) foot, skirted table. Exhibitors are responsible for providing identifying signs. Exhibits will be located in an area that is central to forum activities.

The rental fee is:

Non Profit institutions/organization \$100
For Profit institutions/organization \$200

Exhibitor Schedule:

Exhibit Set-up

Wednesday, November 15, 2000 8:00AM to 12:00 Noon

Exhibit Hours

Wednesday, November 15, 2000 12:00 Noon to 6:00PM

Thursday, November 16, 2000 8:00AM to 4:30 PM

Friday, November 17, 2000 8:00 AM to 12:00 Noon

Dismantling

Friday November 17, 2000 by 12:00 Noon

USE OF EXHIBIT SPACE

All demonstrations, interviews or other promotional activities must be contained and within the limits of your exhibit. Displays or other exhibits shall not be placed or constructed in such a manner as to interfere with other exhibits or with traffic flow.

No exhibits that violate any municipals or state laws, rules and regulations, including safety and fire codes, will be permitted. All exhibits must be suitable for a human services event. The Ohio Welfare Conference reserves the right to make final approval on all exhibits.

LIABILITY

The exhibitor assumes responsibility and liability for all losses, damages and claims arising out of injury or damage to the exhibitor's displays, equipment and other property to, during, and subsequent to the period covered by the exhibitor contract.

Deadline Date

Deadline date for scheduling a exhibitor space will be September 30, 2000.
Please make your reservations early.